

## **Application for History Department Funds for Undergraduate Research**

Through the Leroy Graf Endowment, the History Department has funds available for undergraduate honors majors who need to travel to conduct research for their theses. These funds can be used during fall, winter or spring break, or over the summer.

In order to be considered for a grant, please fill out the following application and send it to Dr. Phillips ([aphill13@utk.edu](mailto:aphill13@utk.edu)).

- For travel during the academic year, be sure to apply at least **six weeks** in advance of your scheduled trip.
- For summer research travel applications, the deadline is **March 4<sup>th</sup>**.

Also, please ask your faculty mentor to send a statement supporting your proposal to Dr. Phillips. The deadline for recommendations is also **March 4<sup>th</sup>, or six weeks before your scheduled travel date, as relevant**.

The History Department will let you know whether or not we were able to fund your proposal about 2-4 weeks after submission.

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**Name:** \_\_\_\_\_

**Projected Graduation Date:** \_\_\_\_\_

### **Proposed Research Trip:**

Please describe the libraries or archives that you need to visit, and explain the benefit these visits will have for the completion of your thesis. If you are not currently enrolled in History 407 or 408, please also write a one-page description explaining your planned senior thesis project.

### **Proposed Budget:**

Please include a budget that estimates your total costs for travel, lodging, food and the reproduction of archival material (charges for photocopies or scans).